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77-451/18

DCI/IC-77-0816

1 JUN 1977

MEMORANDUM FOR: Director of Central Intelligence

FROM : John N. McMahon  
Acting Deputy to the DCI for the Intelligence Community

SUBJECT : Review of Advisory Committees

REFERENCES : (a) D/DCI/IC memorandum to DCI, subject as above,  
dated 13 April 1977, with handwritten DCI note

(b) D/DCI/IC memorandum to DCI, subject as above,  
dated 21 April 1977

(c) DCI memorandum to D/DCI/IC and DDCI, subject as  
above, dated 26 April 1977

(d) Comptroller memorandum to DCI, subject as above,  
dated 25 May 1977

1. Action Requested: Your signature on the attached letter to the Director, Office of Management and Budget, reporting on your review of advisory committees within the Intelligence Community.

2. Background:

a. OMB Circular A-63, "Review of Federal Advisory Committees," dated 7 March 1977, advised the heads of all Executive departments and establishments the President had directed a zero-base review of Federal advisory committees. This review was also to meet the OMB requirement for an annual review of such committees as called for by the Federal Advisory Committee Act (P.L. 92-463). CIA committees are specifically excluded from reporting under P.L. 92-463. Deadline for response to OMB was 15 April.

b. You returned the D/DCI/IC response (reference a) with a request the review be expanded to cover the entire Community. A survey has been made, and turned up only three advisory groups with an intelligence role: the NSA Scientific Advisory Board, DIA Scientific

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Advisory Committee, and Defense Intelligence School Board of Visitors. Justification for these committees was submitted by NSA and DIA to the Deputy Secretary of Defense for inclusion in the DoD report to OMB. Comments on accomplishments of these committees are included in Tab A of the material it is proposed you forward to OMB.

c. You returned the initial DDCI response with your memorandum of 26 April (reference c) and requested further examination of each of the six committees recommended for retention. In particular, you asked for a succinct statement of contributions or accomplishments of the past year that could be provided to OMB. The additional material have been added to the tab on each committee which it is proposed go forward to OMB. A summary of the recent accomplishments of each committee has been provided in Tab A of the letter to OMB.

d. The CIA Comptroller memorandum of 25 May 1977 forwarding the response to your memorandum of 26 April contained the following staff position and recommendation: (See reference d)

"Staff position: The review has served to reinforce our judgment that these panels very effectively provide: (a) forums for community dialogue and cooperation; (b) sounding boards for new ideas and approaches, and (c) quality reviews of analytical methodologies and products. In the case of the Military-Economic Advisory Panel (MEAP), the views and findings expressed were formulated in consultation with Mr. Hans Heyman of the NIO staff on behalf of Dr. Bowie. While we are not opposed to a change in form for individual panels, such as the MEAP, we are convinced of the desirability of carrying out the functions which they represent. The current state of play of the reorganization proposals in the PRM-11 review is such that we should not abolish the external analytical skills represented by these panels.

"Recommendation: It is recommended that OMB be provided the attached results of our re-evaluations and be advised of our continuing need for these advisory panels in the interest of providing the President and other policymakers with the best and most reliable intelligence. In compliance with what I believe to be the intent of the OMB review, I think you can assure Mr. Lance that we will continue to monitor our use of the CIA panels and the Community panels being reviewed by the IC Staff with a view toward restricting their number and use according to real needs and a continuing appraisal of specific contributions they are making to our intelligence program."

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OFFICE OF THE DIRECTOR

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Date:

TO:

FROM:

SUBJECT:

REMARKS:

Please Return -  
Doesn't fit latest  
DCI guidance given  
STAT  -

ACTION

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TAB 5

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REF.

A

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1977-1-77/1

12 MAY 1977

MEMORANDUM FOR: Acting Comptroller

SUBJECT : Review of Advisory Committees

REFERENCE : Your memo, dtd 9 May 1977, same subject

1. As requested in referenced memorandum, we have reviewed our need for the following advisory panels:

Military-Economic Advisory Panel (MEAP)

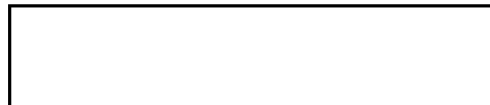
Nuclear Intelligence Panel

VIP Medical Consultants Conference

Senior Behavioral Sciences Panel

The results of the re-evaluation are attached.

2. The review has served to reinforce our judgment that these panels very effectively provide (a) forums for community dialogue and cooperation, (b) sounding boards for new ideas and approaches, and (c) quality reviews of analytical methodologies and products. We recommend therefore the continued use of these panels by DDJ offices



PAUL V. WALSH  
Associate Deputy Director  
for Intelligence

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Attachment:  
As stated



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THE WHITE HOUSE

WASHINGTON

May 24, 1977

MEMORANDUM FOR THE HEADS OF

EXECUTIVE DEPARTMENTS AND AGENCIES

SUBJECT: Advisory Committee Review

Your recommendations for the continuation or termination of advisory committees, in response to my directive of February 25, 1977, have been received and are being reviewed by the Office of Management and Budget.

I believe more can be done, and I have asked OMB staff to carefully review your recommendations. When that review is complete later in May, senior OMB staff will meet with your Departments and agencies for a critical zero-based analysis of committees you wish to continue. However, I urge you not to wait for those sessions to rethink the need for your committees. OMB would be happy to receive further recommendations for committee terminations during their review.

*Jimmy Carter*

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EXECUTIVE OFFICE OF THE PRESIDENT

OFFICE OF MANAGEMENT AND BUDGET

WASHINGTON, D.C. 20503

March 7, 1977

CIRCULAR NO. A-63  
Transmittal Memorandum No. 5

TO THE HEADS OF EXECUTIVE DEPARTMENTS AND ESTABLISHMENTS

SUBJECT: Review of Federal Advisory Committees

The President in his letter of February 25, 1977, expressed his concern about the number and usefulness of Federal advisory committees, and ordered a government-wide, zero-base review of all committees, with the presumption that all committees should be abolished except those (1) for which there is a compelling need; (2) which have truly balanced membership; and (3) which conduct their business as openly as possible consistent with the law and their mandate.

Section 7(b) of the Federal Advisory Committee Act (P.L. 92-463) requires the Director of the Office of Management and Budget (OMB) to conduct annually a comprehensive review of each advisory committee to determine:

- a. whether such committee is carrying out its purpose;
- b. whether, consistent with the provisions of applicable statutes, the responsibilities assigned to it should be revised;
- c. whether it should be merged with other advisory committees; or
- d. whether it should be abolished.

To meet the President's objectives, and the requirements of the Act, the following instructions, and reporting format, are provided for the review of Federal advisory committees, and supersede Transmittal Memorandum No. 3, Circular No. A-63, September 3, 1975.

1. Agency comprehensive review. This review is to be a comprehensive, zero-base review of each advisory committee -- regardless of the authority under which the committee was established, or when it was established or last renewed. The head of each agency, or a senior policy official designated by the agency head, should review the need for,

and accomplishments of, each committee in terms of factors such as those enumerated in the attached review coversheet (Exhibit I), with particular attention to the "balance" of membership representation. The review should also take into consideration, and provide an opportunity for, public comments and recommendations concerning these advisory committees, to the maximum extent possible.

Based on this review, a determination should be made to continue, merge, terminate, or revise responsibilities of, as appropriate, each advisory committee established by the agency. Similar actions should be recommended for each committee established by statute or Presidential directive for which the agency has responsibility.

2. Reports. Following the agency's review, the following is to be submitted to the Committee Management Secretariat, OMB, not later than April 15, 1977, for OMB and Presidential review:

a. A review coversheet (Exhibit I) only, in duplicate, for each agency-established committee which is proposed to be terminated.

b. A review coversheet (Exhibit I) and brief explanatory statement, in duplicate, for each committee established by statute or Presidential directive, which is recommended for merger or termination.

c. A review coversheet (Exhibit I) and detailed justification, in duplicate, for each committee which is proposed to be continued.

d. A brief description of the process by which the agency provided an opportunity for public comment on the review, and recommendations for continuation, of advisory committees.

e. A letter of transmittal for the coversheets and accompanying statements, constituting a determination that the continuation of the committees proposed to be continued is in the public interest, signed by the agency head.

Inquiries should be directed to the Committee Management Secretariat, OMB, telephone 395-5193 (code 103).

  
Bert Lance  
Director

Attachment

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SCIENCE AND TECHNOLOGY ADVISORY PANEL  
Statement of Justification

The functions of the Science and Technology Advisory Panel are listed on the attached sheet. The membership is interdisciplinary and balanced to carry out those functions. The fields of expertise of the members, from both industry and academe, include physics, chemistry, genetics/biology, geophysics, government and politics, economics, aeronautical and electrical engineering, and communications. One member is a Nobel laureate. The DCI stated orally on 18 March 1977 that he wishes this Panel to continue to advise him.

The Panel has met four times in the past year and plans to continue to meet quarterly. The Panel meets with the DCI at each of its meetings and the Chairman provides written as well as oral reports to the D/DCI/IC after each meeting. Attached is a two-page memorandum dated 15 March from the D/DCI/IC to the DCI explaining the Panel's activities and the results of its efforts.

Mr. Colby, Mr. Bush and Admiral Turner have each expressed a need for an outside panel of scientists and engineers to advise them on S&T matters in the intelligence area. The attached letter from Mr. Bush expresses his views of the STAP's usefulness. This Panel is highly unusual because: it is composed of high-level scientists, engineers, and others; it is interdisciplinary; all members are very dedicated to the mission of the Panel; all members are fully cleared; the cost is minimal; and no comparable panel exists in the Intelligence Community.

There is enough contact by members with other entities in the US Government, such as the DOD's Defense Science Board, the National Science Foundation, and the President's Science Advisor, to ensure that if there is any duplication of effort it is intentional, complementary, and productive.

The estimated annual cost of the Panel support is about \$15,000, not including the costs of IC employees doing work for the Panel. This amount is considered a great bargain for the DCI, inasmuch as the members serve for their expenses only, or for their expenses plus an honorarium (\$152.32 per day) considerably below the usual rates for their services.

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The Panel consists at present of eight broadly based scientists and engineers, and an economist with a scientific background is being recruited to join the Panel. A tenth member in the food/agriculture/population area may be added later. For efficiency of operation, the Panel is not expected to have more than ten members at any time. The Panel is "balanced," insofar as a small group can be, in having representatives of a wide number of disciplines from both industry and academe.

Attachments:

As Stated



SCIENCE AND TECHNOLOGY ADVISORY PANEL

Principal Functions

- \* To recommend initiatives and introduce new thinking on ways to provide early warning of significant S&T developments.
- \* To recommend new directions and emphases in S&T collection, processing, and production; as well as to recommend changes in allocations of resources, both manpower and money.
- \* To serve as a quality control mechanism; an outside source for objective evaluation of national substantive S&T analysis.
- \* To provide new linkages and interactions between the intelligence and non-intelligence communities.
- \* To assist in interdisciplinary studies, particularly those broad or new subjects that do not fit neatly into existing structures.
- \* To review evidence on existing S&T intelligence "enigmas" and to suggest avenues for solving these unknowns.

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Director of Central Intelligence

Military-Economic Advisory Panel

Charter

The Director of Central Intelligence has established the Military-Economic Advisory Panel (MEAP) to examine the US Intelligence Community's military-Economic analysis of Communist countries. The MEAP will continue and extend the work of the panel created by the Deputy Director for Intelligence in 1972. To accomplish its work, the MEAP will be given access to the full range of information and methodologies in use and will have full access to all intelligence community resources involved in this work.

The Panel will meet twice a year, or more frequently when current developments make it necessary. It will prepare a written report for the Director of Central Intelligence at least annually.

The MEAP will give special attention to the following areas:

- Thoroughly review and critique the data, concepts, and methodologies used in the estimates as well as the appropriateness, form, and scope of reporting the research findings.
- Examine alternatives and recommend actions which will improve the existing military economic analyses, including recommendations for new research areas to enhance the existing burden and comparative sizing analyses.
- Review alternative estimative methodologies which could provide limits or benchmarks with which existing burden and comparative sizing could be compared, and recommend the most promising alternatives for further study.

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### Scientific and Technical Advisory Panel (DDS&T)

The Scientific and Technical Advisory Panel was established in November 1976 by the Deputy Director for Science and Technology with the concurrence of the DDCI. The panel serves as an independent and critical review mechanism of programs and projects of this directorate. It provides the Deputy Director with an unbiased opinion and scientific expertise on programs and offers various approaches and solutions to research and development projects. The panel is a sounding board for new ideas and concepts which may push the limits of the state-of-the-art in research and the capabilities of industry. The continuing advice of the panel is vital to the long-range planning for research and development of new technical collection activities and improvements to current capabilities.

Membership on the panel is purposely composed of outstanding individuals from the academic and private sectors of scientific research and development engineering. There are five members of the panel. The expertise and knowledge of the individuals brings together an advisory capacity dedicated to unique intelligence matters which is not available or duplicated in any other advisory group within the Agency or other governmental organizations. The development of sophisticated technical collection programs requires the expertise of a broad range of scientific disciplines. The technical background of the panel members includes industrial physics, electrical engineering, electronics, theoretical physics, scientific management of space systems and a variety of industrial research and development programs.

The panel has met for three one-day sessions since it was established in November 1976. It is expected that the panel will maintain a schedule of meetings every second month. No formal reports have been submitted. Only one panel member receives a consultant fee while all members receive travel expenses and normal per diem. Such costs are considered minuscule in relationship to the valued scientific judgments and capabilities the panel can bring to bear on this nation's important intelligence collection activities.

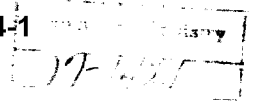
The estimated cost for one year to sustain this panel is \$2,400 for personnel and \$6,000 for travel.

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THE WHITE HOUSE

WASHINGTON

May 23, 1977

MEMORANDUM FOR THE HEADS OF

EXECUTIVE DEPARTMENTS AND AGENCIES

In my Environmental Message of May 23, 1977, I indicated my interest in implementing waste paper recycling programs to the extent practicable, in all federal buildings by the end of the year. These programs should be established in keeping with the guidelines issued by the Environmental Protection Agency and with the advice of the General Services Administration and the Environmental Protection Agency.

A handwritten signature in cursive script that reads "Jimmy Carter".





EXECUTIVE SECRETARIAT

Routing Slip

TO:

		ACTION	INFO	DATE	INITIAL
1	DCI		X		
2	DDCI		X		
3	D/DCI/IC		X		
4	DDS&T				
5	DDI				
6	DDA	X			
7	DDO				
8	D/DCI/NI				
9	GC				
10	LC				
11	IG				
12	Compt				
13	D/Pers				
14	D/S				
15	DTR				
16	A/DCI/PA				
17	AO/DCI				
18	C/IPS				
19	DCI/SS				
20					
21					
22					

SUSPENSE 3 May 1977  
 Date

Remarks: Please provide DCI via DDCI with brief statement on where we stand re waste paper recycling and future plans, so he may be aware in case subject is raised in Cabinet or other forum

Executive Secretary

25 May 77

Date

3637 (8-77)

*W. H. Howard*

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